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| **DISCIPLINE DOCUMENT APPLICATION DOCUMENT** |

**I. IT WILL BE FILLED BY THE STUDENT/GRADUATE** (the form will be submitted to the Registrar's Office after it is filled the necessary documents are attached.)

Address; İTÜ Öğrenci İşleri Daire Başkanlığı

Tel : (212) 365 78 00 (99 lines)

Fax : (212) 285 66 58

<http://www.sis.itu.edu.tr/EN/>

You can request a digital copy of the document you have requested by uploading this form and other requested documents and creating a help ticket at https://yardim.itu.edu.tr/.

**TO THE REGISTRAR’S OFFICE**

I kindly request a document be prepared regarding whether I received disciplinary punishment during the period I studied at Istanbul Technical University.

Respectfully yours,

Name Surname:

Student Number:

Department / Program Registered at/Graduated from ITU:

Faculty Registered/Graduated from ITU:

Mobile Phone Number:

E-mail:

Explanation (if there is anything to be mentioned) :

Date: Signature:

**Documents to be added to the application form:**

1.Photocopy of the Identity Card (For Turkish citizens), Photocopy of Passport (For Foreign Nationals)

2. Document fee receipt (only graduates pay)

**II. REGISTRAR’S OFFICE**

**NAME, SURNAME, DATE, SIGNATURE (**Student information was checked, Discipline document was prepared and delivered.)

**III. THE PERSON WHO RECEIVED THE DISCIPLINE DOCUMENT**

**NAME, SURNAME, DATE, SIGNATURE (**Discipline document was received.)



\* Registrar's Office processes your personal data limited to the purposes specified in the Law within the scope of the Law No. 6698 on the Protection of Personal Data. You can reach the clarification text on the subject by using the QR code or the link below.

<http://www.sis.itu.edu.tr/EN/KVKK/clarification-text.php>